



AMBASSADE
DE FRANCE
EN AUSTRALIE

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Égalité
Fraternité*

FRENCH LANGUAGE TEACHING ASSISTANTS IN AUSTRALIA

PROGRAM OVERVIEW

2022

Embassy of France in Australia

with

[France Education International \(FEI\)](#) : French government agency for French language learning and international cooperation in primary/secondary education

[Ministère de l'Education Nationale et de la Jeunesse](#) (Ministry of National Education and Youth)



FRANCE
EDUCATION
INTERNATIONAL



MINISTÈRE
DE L'ÉDUCATION
NATIONALE ET
DE LA JEUNESSE

CONTENTS

PROGRAM AIM	3
ELIGIBILITY	3
ROLE OF ASSISTANT	3
APPLICATION + SELECTION	5
ROLE OF THE HOST	4
ROLE OF THE EMBASSY	5
PARTICIPATION	5
Annex 1	6
Annex 2	7
ANNEX 3	10

PROGRAM AIM

The Language Assistants Program is an exchange offered through the Embassy which creates the opportunity for French university students to work alongside Australian teachers (and vice versa) to give local school students the rare but invaluable opportunity to learn with a native speaker.

The language Assistant aids the language teachers by bringing an authentic language source into the classroom. As a representative of the French language and culture, the Assistant contributes to the development of the school's international awareness.

Meanwhile, the program is an opportunity for the Assistant to gain international experience and to allow participants to improve their linguistic and cultural knowledge, and to develop their professional skills through teaching their own language.

ELIGIBILITY

To ensure schools only receive candidates which are of a high calibre, experienced and sufficiently qualified for the role; a strict set of eligibility requirements are set out by the Embassy and France Education International.

All candidates who apply for this program:

- Have French nationality and residency
- Are enrolled in a French university (or be within 12 months of graduating at the time of application)
- Completed their secondary education in a French high school
- Are between 20 and 30 years of age
- Have a minimum B1 level of English evaluated by an English professor
- Have completed at least 3 years of university studies in English

Applications from candidates with a profile in Teaching French as a Second Language are highly regarded. Particular attention is paid to the candidate's motivation for participating in the Program in Australia.

ROLE OF ASSISTANT

The Assistant is expected to contribute to:

- teaching in oral and written language practice: small group work, tutored workshops, oral exam training
- contribution in class alongside the teacher: cultural presentations, support for classroom activities;
- participation in the socio-educational activities of the school: accompaniment during outings, participation in school events;
- recordings intended to enrich audio-visual collections;
- direct aid to the supervising teacher: the Assistant can bring authentic documents that he / she will work on with the teacher.

The Assistant should not be expected to:

- replace the work of an employed teacher, even in the case of the absence of their supervising teacher.
- grade students for any official evaluation
- develop a pedagogical program for the year.

Please see [Annex 1](#) for a more detailed outline of various expectations of the Assistant.

ROLE OF THE HOST

The selected Assistant signs a contract of employment with the **Host** managing the placement.

- In the public system, the Host is the State Government (Department of Education).
- In the case of Private/Independent Schools, the Host is the School as they have the capacity to sign the contract directly with the student.

Generally the contract lasts for the school year, or 11 months, beginning in January and ending in December of the same year. The assistants work an average of 30 to 35 hours per week. The working hours may be shared across more than one school within a region.

It is recommended that a supervising teacher be assigned to accompany the assistant during their arrival and installation. A welcome session should be arranged to initiate the assistant to their role in the school.

Public Schools

In the public system, the state government manages the placement of Language Assistants in government schools.

Typically, the DETs of participating states allocate funding for the assistant's salary (typically 2800-3500 AUD/month) then release an Expression Of Interest for potential host schools in the public system. The Embassy then supplies the DET with eligible candidate(s) to host and the DET may decide on the school(s) in which to place the Assistant.

Placement hours for each Assistant may be shared over more than one school within a region.

Private/Independent Schools

Flexible arrangements are possible in cases where accommodation and other daily living expenses can be provided free of charge (eg board facilities available on school grounds etc). For example, the assistant's salary is lower (typically 1200-1500 AUD/month) where the cost of accommodation and/or catering may be provided to the assistant free of charge.

Visa

The assistants must obtain a Temporary Activity Visa (Subclass 408 – Special Program) before their arrival into Australia, which allows them to work at the specified establishment(s) only. They are not permitted to undertake work activities outside of what is specified in their visa.

Applicants of this visa type must be sponsored by the Host and provide some documents from the Host when submitting their visa application. The Host does not need a Special Program Agreement with the government to participate in the Language Assistants Program, but needs to submit an application for approval as a temporary activities sponsor (unless already approved). There is an initial cost associated with being a Sponsor, with sponsorship lasting 5 years. All other information for both visa applicants and sponsors is available here: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/temporary-activity-408/special-program>

The Host needs to provide some documents to the applicant to submit with their visa application.

The assistant should be informed about visa procedures and any necessary documents provided by the Host ASAP after placement.

NB; The assistants must pay taxes to the Australian government (PAYG), which can be claimed back at the end of the contracts in full.

APPLICATION + SELECTION

1. The Embassy confirms with the Host the number of positions available in their jurisdiction.
2. French candidates apply to participate in the Language Assistants Program in Australia.
Applications are submitted through the France Education International (FEI) [website](#).
3. The Embassy collaborates with FEI to evaluate and classify the applications received, placing them on either the priority list or complementary list, according to the total number of positions available. France Education contacts all candidates on the priority list to offer them a position in Australia.
4. The Embassy then assigns each of these selected candidates to a single Host based on the regional preferences and motivations expressed in their application. The Embassy will send the application file(s) to the Host who can then contact the Assistant. If the Host manages multiple positions (ie across multiple schools,) the Host may assign candidates to their school(s) of placement.
5. After this initial assignment is made, if there is a withdrawal or if for some reason the Host rejects their assigned candidate, the Embassy will proceed to the Complementary List for selection. (NB: In general, the candidate of the highest quality should be assigned first.)

ROLE OF THE EMBASSY

The program has been run by the French government for over 110 years, with the program commencing in Australia during the 1970s.

The Cultural Department of the Embassy manages incoming and outgoing assistants' applications.

The Embassy's main role in the Program in Australia is to act as a facilitator and interlocutor between the French Government receiving applications, the Host managing the placement, and the Assistants.

The Assistant, once they receive their placement, will be provided access to an online training tool by France Education International to prepare them for their role before leaving France.

The Embassy is at the disposal of the Assistant and/or the School at any time in case of difficulty and we encourage frequent dialogue to assist in managing expectations and avoid anything 'lost in translation'.

PARTICIPATION

In order for a new DET/School to participate, the conditions of employment must be agreed between the Embassy and the Host in the framework of a Memorandum of Understanding (MOU). The available position can only be advertised to candidates in France on the application site after this agreement is in place.

This agreement should be set up a minimum of six months prior to the proposed placement – ie. in July for a placement beginning in January of the next calendar year.

Please see Annex 3 for an example MOU.

ANNEX 1

Language assistants:

- participate in classes and activities as determined in consultation with the Coordinator;
- participate in planning activities with the language teacher/s or Languages Faculty;
- provide information and support for the delivery of the languages program;
- assist with the development of resources to support languages programs;
- participate in professional development activities provided by the DET Languages Unit.

Tasks : Student / Teacher support:

- Work with individual or small groups of students undertaking language learning activities
- Provide feedback to students on correct language usage
- Model correct language usage (e.g. pronunciation and idiom)
- Assist a team-teaching approach within structured class activities
- Deliver in-class cultural activities
- Contribute to professional development sessions for language teachers
- Participate in activities that promote the target language (e.g. school open night, language day)
- Provide native-speaker expertise to teachers on use of the language
- Provide advice to teachers on current cultural conventions (e.g. pop culture)

Curriculum support:

- Contribute to curriculum planning and resource development
- Contribute to the development and maintenance of digital language resources (e.g. FUSE, class wiki)
- Provide support for school-based language program initiatives (e.g. sister school partnerships, school open night, language day)
- Conduct background research for the preparation of language teaching and learning materials
- Contribute to the development of language teaching and learning materials that require expert knowledge of the target language (e.g. multimedia recording of native-speaker voice)

The Assistant should not be expected to:

- replace the work of an employed teacher, even in the case of the absence of their supervising teacher
- grade students for any official evaluation
- develop a pedagogical program for the year

ANNEX 2

FICHE-PAYS

This is the description of the available positions in Australia for French applicants.

The fiche-pays is displayed on the France Education website <https://www.france-education-international.fr/partir-letranger/devenir-assistant-de-langue-francaise-letranger/pays-concernes?langue=fr>

Though conditions of the contract may vary between States and Schools from year to year, it is expected that any participants in the program fulfil the same requirements and are employed under basically the same conditions as the previous calendar year.

It is important that the duration of the contract, number of hours a week and salary conditions are consistent with this file since this is effectively the position advertised to candidates.

Fiche-pays 2022-2023

Nombre de postes offerts	À titre indicatif, 15 postes sont proposés en Australie chaque année.
Critères d'éligibilité spécifiques	En complément des critères d'éligibilité généraux énoncés sur le site de France Éducation international, les critères spécifiques suivants s'appliquent également pour ce pays : <ul style="list-style-type: none">• être de nationalité française ;• être âgé(e) de 20 à 30 ans à la date du dépôt de la candidature ;• avoir validé au minimum une L3 au moment du dépôt du dossier :<ul style="list-style-type: none">✓ LLCE, LEA (anglais) ;✓ FLE, Sciences du langage, Linguistique, etc. ;✓ Éducation : Sciences de l'éducation, préparation aux métiers de l'enseignement et de la formation, etc. ;✓ Lettres : Lettres classiques, Lettres modernes, etc. Les contrats proposés en Australie requièrent une grande capacité d'adaptation de la part des assistants sélectionnés car la plupart des écoles sont situées en zone rurale ou périurbaine .
Villes ou régions d'affectation	Voir la carte Les voeux formulés dans le dossier de candidature seront satisfaits dans la limite des postes disponibles.
Établissements	Écoles primaires ou secondaires (ou maternelles dans l'état de South Australia).
Calendrier	Ouverture et clôture des inscriptions Du 04 janvier 2022 au 04 mars 2022. Publication des résultats France Éducation international informera les candidats à partir de juillet 2022. Dates du contrat en Australie : mi-janvier/mi-février à début/fin décembre 2022 (suivant les régions). L'année scolaire débute en janvier pour se terminer en décembre de la même année civile. N.B. Le calendrier n'est pas compatible avec les obligations de service des candidats préparant un concours de l'enseignement français (le report de stage, s'il est accordé, ne pouvant s'effectuer que pour une année scolaire).

Temps de travail et congés	Canberra / South Australia New South Wales / Western Australia Victoria	30 heures par semaine 32,5 heures par semaine 30,4 heures par semaine
Congés selon les calendriers scolaire et universitaire locaux.		
Rémunération et aides	Rémunération mensuelle Canberra / New South Wales 1 200 AUD 737€ net * South Australia 3 500 AUD 2 140€ net * Victoria 2 570 AUD 1 580€ nt * Western Australia 2 830 AUD 1 740€ net * *Conversions en euros données à titre indicatif, susceptible de varier selon le taux de change. Le salaire mensuel est donné à titre indicatif, sur la base du revenu brut annuel fixe prévu de 2019. Ce salaire est échelonné sur un paiement toutes les deux semaines. Le salaire de l'assistant est soumis à l'impôt sur le revenu, par prélèvement à la source. Il est possible d'en demander le remboursement à la fin du contrat. Le <i>Department of Education and Training</i> , employeur de l'assistant, cotise à une caisse de fonds de pension (9,25% minimum du salaire) dont il est également possible d'obtenir le versement à la fin du contrat. Installation <ul style="list-style-type: none">• Canberra, New South Wales : Les frais de voyage sont à la charge de l'assistant. L'établissement propose le logement et les repas sur le campus.• South Australia, Victoria, Western Australia : Les frais de voyage, nourriture et logement sont à la charge de l'assistant.	
Statut de l'assistant	<ul style="list-style-type: none">• South Australia, Victoria, Western Australia L'assistant a le statut de salarié du <i>Department of Education and Training</i>.• Canberra, New South Wales L'assistant a le statut de salarié de l'établissement d'accueil.	
Visa	Visa d'activité temporaire « visa 408 » Frais de visa : 310 AUD. Le visa vacances-travail (Working Holiday Visa) n'est pas applicable.	
Couverture sociale	Les résidents temporaires ne sont pas couverts par le régime national d'assurance maladie australien. L'assistant devra donc souscrire, avant son départ, une assurance internationale valable pour l'Australie. Une preuve de cette affiliation devra être fournie au moment du dépôt de la demande de visa.	
Liens utiles	Ambassade d'Australie en France : www.france.embassy.gov.au Ambassade de France en Australie : www.ambafrance-au.org	
Validation du séjour	Certaines universités reconnaissent l'expérience d'assistant de langue française à l'étranger, notamment par l'octroi de crédits ECTS. Renseignez-vous auprès de votre UFR ou département et sur le site internet de France Éducation international.	
Renouvellement	Le renouvellement du contrat d'assistant de langue n'est pas autorisé pour ce pays.	

Carte

Instructions : vous avez la possibilité d'indiquer votre préférence pour **3 villes ou régions**.

Exemple :

Choix 1 :

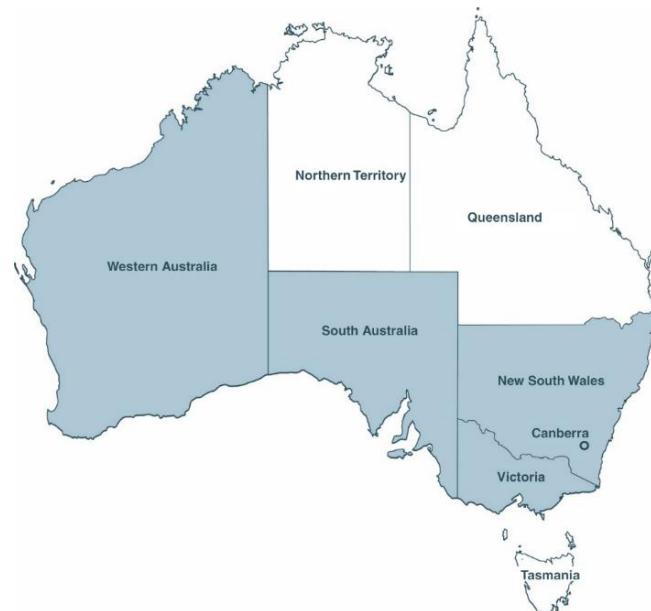
Choix 2 :

Choix 3 :

Indifférent

- En l'absence de préférence régionale, veuillez sélectionner « indifférent ».
- La répartition par groupe régional des postes proposés pour le recrutement des assistants en 2019-2020 est précisée dans l'encadré ci-dessous.

NB : Les écoles sont généralement situées **en zones rurales ou périurbaines**. Les lieux d'affectation sont souvent très isolés car les villes/villages en Australie sont souvent éloignés de plusieurs heures de route des grandes villes.



Canberra (1)
New South Wales (1)
South Australia (1)
Victoria (7)
Western Australia (5)

ANNEX 3

MOU (attachment)